

# Franklin Grove Public Library

## Regular meeting of the Library Board of Trustees

### Tuesday, November 12, 2024 at 6:02 p.m.

**Call to order- at 6:00 p.m.**

Attendance – Roll call vote - Trustees: Ruth Newcomer, Susie Murphy, Marilyn Spangler, Julie Grendahl, Leigh Delhotal, Patti Forrester

Director – Amy Runkle

Absent:

Recognition of visitors:

1. John McClain – original building architect. Sculpture to honor Winifred Knox, located in outdoor area between entrance and Children’s area. Bronze Heart Sculptor cost \$3000 with additional cost for Granite works for granite base with a total of \$3600 including setting it in place. Mr. McClain has appointment to speak with township and village to request assistance with cost. Discussion and questions with trustees followed. 65% down payment if we proceed in the amount of \$2342.69

Village Board Meeting voted in favor of an amount of donation of up to ½ of the cost.

Director provided a thank you to Mr. McClain in all of the work he has put into this project proposal. To add additional plaque underneath the original plaque, stating the following. “Bronze sculpture represents the love that Winifred Knox had for the community”

#### **Public comments –**

A. Approval of Minutes –Motion presented by Marilyn Spangler by 2<sup>nd</sup> by Leigh Delhotal to accept as presented. Motion carried.

B. Treasurer’s Report – File for audit. Motion presented by Susie Murphy, 2<sup>nd</sup> by Ruth Newcomer. Motion approved with a Roll Call vote Yes = 6, No=0

C. Ratify Bills and payments for October. Motion presented by Leigh Delhotal, 2<sup>nd</sup> by Julie Grendahl. Motion approved by a Roll Call vote Yes=6 No=0

D. Director’s Report – So many activities with the Monthly craft – decorating of the orange containers, K9 Reading Buddies, Movie Night, Master Gardners -stepping stones, Game Night, Story time – quilt made by Julie Grendahl for the story” The Little ghost who was a quilt”, Lunch & A Movie, Pumpkin Decorating Contest- Dunkin Donuts and Casey’s donated prizes, Halloween Party attended by many kids, Library Day at the Meadows, Juvenile Book Club ages 8-14 continues to grow with 9 in attendance.

#### **Unfinished Business**

A. Fireproof cabinets for History room – Marilyn provided information on size availability in which fire proof and key locking option. Currently 4 fit into space, in, which 4 new will fit. Cabinet size specifications of each, 73”x16”x 35.5 at cost of \$357.84 per each cabinet.

Susie Murphy motioned to purchase 4 new fireproof cabinets of windows and locking (6 shelves, glass door) of style made by Litfad. Marilyn will get new pricing with hopes of falling under \$3000 amount of grant and donation earmarked for these projects. Leigh Delhotal 2<sup>nd</sup>. Motion approved with roll call vote Yes =6 No = 0.

B. Legal Matters - Pattie and Amy went to Attorney Dana Considine office. September 26<sup>th</sup> an email from Ehrmann Gehlbach Badger & Considine office states they cannot represent us and suggest Mertes and Mertes that is also not able to represent us in regards to current questions on Winifred Knox Memorial Trust, as it would be a conflict of interest. Original Trust and Will represented by said attorneys in the EGBC office. Ryan Olsen of Olsen Ward Murray Pace and Johnson need to get copy of Will and after receiving need a copy of Trust document in Illinois. Director will reach out to Circuit Clerks office for a copy of Trust.

Library absorbed cost of light repair, and one family of damage to light that did not pay cost will be banned and not able to utilize library and materials until payment is made. Leigh Delhotal motioned, Julie Grendahl 2<sup>nd</sup>.

Motion approved.

Director will set up a contract with family that still owes portion of cost for repair/replacement of light. Directors will mail/provide a copy of said contract to family and review status within year as needed.

### **New Business**

A. 2025 Holiday Calendar – presented by Director. Motion to approve presented by Ruth Newcomer, 2<sup>nd</sup> by Leigh Delhotal. Motion approved as presented.

B. Christmas Bonus as presented.

### **Miscellaneous items:**

A. Budget amendment: Amount under Personal Costs total to be corrected to \$119,300.00 with total budget amount \$219,855.00

Motion to amend by Julie Grendahl, 2<sup>nd</sup> by Ruth Newcomer. Roll call Yes = 6, No = 0.

B. John McClain – original building architect. Sculpture to honor Winifred Knox, located in outdoor area between entrance and Children’s area. Bronze Heart. A discussion was held on donation amount by The Winifred Knox Memorial Library to provide amount of donation of up to ½ of the cost. Amount to be drawn from special trust fund. Motion presented by Leigh Delhotal, 2<sup>nd</sup> by Julie Grendahl. Roll call Yes=6, No=0.

Importance of information to be brought about the community and what Winifred Knox and what she has provided to the community. The director will contact a few community members for information.

C. The director has contacted Johnson Control in regards to fees to break burglar contract. The understanding there are no fees. Director will send a letter to Johnson Controls stating end of contract. Director suggests decision to stay with Johnson Controls Fire Panel at this time.

### **Executive Session**

Executive Session pursuant to 5Lc120-2

Marilyn presented motion to enter executive session at 7:05 pm, Julie Grendahl 2<sup>nd</sup>

Roll call vote Y=6 N=0

Legal Matters: Insurance deductible \$500, with one family not responding. Certified letter was mailed/sent 2 times. 2 families have paid and returned to utilizing the library, 1 family did not pay their part of cost for repair and damage. The said family is banned from library or utilizes any library programs or items until restitution is paid. Board will absorb cost at this time.

The new attorney firm is Ryan Olsen Ward Murray Pace and Johnson for Trust case. WKML has received correspondence from EGBC office. Linda Geisen no longer represents Bill Lefevre. Currently the library-switching attorneys for Trust representation and will have Attorney Olsen to request documents for Trust.

The information within the Trust document states distribution amounts as of March 14, 1997.

The Consensus of current trustees on discussion is moving forward, for the director to pursue Attorney Olsen for trust representation.

Motion presented by Leigh Delhotal to leave executive session at 7:30 p.m., Ruth Newcomer 2<sup>nd</sup>.

Roll call vote Yes=6 No = 0

Motion approved.

**Meeting adjourned 7:41 pm**

**Next meeting: Tuesday, December 10, 2024 @ 6:00 P.M.**

Finance Committee – Ruth Newcomer, Julie Grendahl  
Personnel Committee – Leigh Delhotal (Staff Policy Manual)  
Policy Committee –Leigh Delhotal, Julie Grendahl  
Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer  
Ad Hoc Committee- Susie Murphy, Marilyn Spangler (Long range library plan).