

Franklin Grove Public Library

Regular meeting of the Library Board of Trustees

Tuesday, December 10, 2024 at 6:03 p.m.

Call to order- at 6:02 p.m.

Attendance – Roll call vote - Trustees: Susie Murphy, Marilyn Spangler, Julie Grendahl, Patti Forrester

Director – Amy Runkle

Absent: Leigh Delhotal, Ruth Newcomer

Recognition of visitors:

Public comments –

A. Approval of Minutes –Motion presented by Julie Grendahl 2nd by Marilyn Spangler to accept with date modification. Motion carried.

B. Treasurer’s Report – File for audit. Motion presented by Julie Grendahl, 2nd by Susie Murphy. Motion approved with a Roll Call vote Yes = 4, No=0

C. Ratify Bills and payments for November. Motion presented by Julie Grendahl, 2nd by Marilyn Spangler. Motion approved by a Roll Call vote Yes=4 No=0

D. Director’s Report – 24 Make and Take Scarecrow scene crafts were distributed to patrons. Brian Fox Ellis, a well-known storyteller in Illinois, presented Black Hawk’s view of Illinois history. The Jigsaw Puzzle competition was a hit! Children’s clothing / Toy swap had a positive result with 20 people in attendance. The Master Gardeners held a indoor herb garden class. The K9 Reading buddies and Juvenile Book club are still meeting each month.

Unfinished Business

A. Fireproof cabinets - Director asked for approval to spend \$3190.73 on fireproof cabinets. Julie Grandahl motioned, Marilyn 2nd. Motion approved. Roll call vote Y=4 N=0

B. Attorney Ryan Olsen contacted director to review trust agreement.

C. Long range planning: Director has excel spreadsheet with model number, purchase cost and year within purchased, estimated replacement cost. Yearly the Trustees all discuss long-range plan of replacements and cost, as well as a Mission statement, goals, objectives, and activities to meet goals. The plan to move forward is for the long range plan committee to meet each year within January or first of the year.

New Business

A. Employee/staff Wages – Director suggests of a percentage increase we offer a .25 cent per hour increase.

Revisit in January after receiving Knox Trust fund check.

B. CD rollover – If a special CD rate is available, transfer current CD into highest interest rate available, per treasurer and finance committee recommendation. Roll call Vote Y=4, N=0

C. Weather closings: Investigate past recommendations and then review in January. Director will present at next meeting. At present time until next meeting to vote on policy for weather closings, if the school is closed the library will be closed.

D. Burglar Alarm Company Contract - The Director contacted Johnson controls through email stating contract will be final on January 6, 2025. Per Mar will charge \$70 per month to monitor, with a total of \$2636.47 for installation of burglar alarm.

Miscellaneous items:

Executive Session

Executive Session pursuant to 5Lc120-2

Meeting adjourned 6:57 pm

Next meeting: Tuesday, January 14, 2025 @ 6:00 P.M.

Finance Committee – Ruth Newcomer, Julie Grendahl

Personnel Committee – Leigh Delhotal (Staff Policy Manual)

Policy Committee – Leigh Delhotal, Julie Grendahl

Building & Maintenance – Marilyn Spangler, Susie Murphy, Ruth Newcomer

Ad Hoc Committee- Susie Murphy, Marilyn Spangler (Long range library plan).